

## **MLSC student job posting**

The Muslim Legal Support Centre (MLSC) was initiated by the Canadian Muslim Lawyers Association (CMLA) in 2018 in recognition of the lack of culturally competent legal services accessible to the Muslim community.

MLSC is currently looking for two volunteer law students to assist the MLSC 6 hours a week with client intakes and help develop a database of outreach and referral resources. Both students require an advanced understanding of the challenges faced by Muslim clients.

### **Duties/responsibilities for the intake student:**

- Assist clients to complete intake forms
- Update case status using MLSC tools
- Attend weekly check-in team meetings
- Schedule meetings with clients and pro bono lawyers as needed
- Collect and submit data by end of the day using MLSC tools
- Document areas of improvement and growth through MLSC client-lawyer-partner feedback loops

### **Duties/responsibilities for the outreach/research student:**

- Research and document Muslim organizations including mosques, educational institutions, and places of interest for MLSC services
- Create regional map of outreach locations
- Identify mission/vision of groups that aligns with that of MLSC
- Facilitate outreach work to access legal resources
- Create a database of resources that serves the information need of the Centre

### **Time commitment:**

- 6 hours a week from September 2021-March 2022

### **Qualifications:**

- Law student, interested to gain legal service experience in areas of intakes and Public Legal Education Seminars
- A commitment to social justice, intersectional-feminist framework
- Demonstrated capacity to use online video conferencing software
- Ability to gather information through multiple sources using the internet, phone and virtual tools
- Good time management and organizational skills

### **What can the student expect to gain from this experience at MLSC:**

- Volunteer experience serving Muslims in a culturally competent manner
- Increased understanding of intersectional needs of growing Muslim population
- Increased knowledge of legal needs of Ontario Muslims
- Improved research and data presentation skills
- Acknowledgement of volunteer contribution
- A coordinated and seamless team experience

All interested candidates are requested to contact the MLSC with an expression of interest and resume in one document- not more than 3 pages to [mlsc.coordination@gmail.com](mailto:mlsc.coordination@gmail.com)

